

QUESTIONNAIRE NOTICE

It is the intention of the **Fondazione Museo delle Antichità Egizie**, to issue a questionnaire in order to identify economic operators, in terms of cost-effectiveness, efficiency, timeliness, competition, non-discrimination, transparency and disclosure, willing to participate in a negotiated procedure under article 36, paragraph 2, letter b) of Legislative Decree no. 50/2016, for the conception and design of a temporary display up to the implementation phase, and of the graphic design elements of the temporary exhibition whose working title is *"Dalle sabbie al museo" (From the sands to the museum)* to include supply, transportation and setting up of the display, multimedia systems and electrical systems, lighting, positioning of exhibits within the showcases and dismantling at the end of the exhibition. CPV: 79930000-2 (Specialty design services)

CONTRACTING AUTHORITY

Fondazione Museo Antichità Egizie

Via Accademia delle Scienze. 6, 10123 Torino

Tel. 011.5617776, Fax 011.5623157

PEC: fme.torino@pec.museoegizio.it

DESCRIPTION OF THE SERVICE

The conception and design of a temporary display up to the implementation phase, and of the graphic design elements of the temporary exhibition whose working title is *"Dalle sabbie al museo" (From the sands to the museum)* to include supply, transportation and setting up of the display, multimedia systems and electrical systems, lighting, positioning of exhibits within the showcases and dismantling at the end of the exhibition. CPV: 79930000-2 (Specialty design services).

The temporary exhibition is scheduled to run from March 4, 2017 to September 4, 2017.

PLACE OF PERFORMANCE

Fondazione Museo Antichità Egizie, Via Accademia delle Scienze. 6, 10123 Torino

BASIC TENDER PRICE

€ 208,000.00, excluding VAT.

PROCEDURE

Negotiated procedure, in accordance with article 36, paragraph 2, letter b) of Legislative Decree no. 50/2016 with award being made to the most economically advantageous tender, in accordance with article 95 of Legislative Decree no. 50/2016, with 70/100 points assigned to technical suitability and 30/100 points assigned to price, as to be specified in the letter of invitation.

CANDIDATES ADMITTED

Economic operators as per articles 45 and 48 of Legislative Decree no. 50/2016 who meet the following requirements:

Requirements of professional suitability

Registered at the Chamber of Commerce or enrolled on a professional or trade register for activities compatible with this tender.

General requirements

The absence of grounds for exclusion as per article 80, paragraphs 1, 2, 4 and 5 of Legislative Decree no. 50/2016.

Minimum economic and technical capacity

To have carried out in the three years 2013-2014-2015:

- One or more contracts for the design and construction of temporary exhibitions and/or museum installations using innovative multimedia solutions at nationally and internationally prominent cultural institutions;
- One or more contracts for the supply of equipment for temporary exhibitions for nationally and internationally prominent cultural institutions.

In the event of participation in the negotiated procedure by a temporary grouping, the professional suitability requirements and general requirements shall be met by each member, while the economic and technical capacity requirement shall be met by the grouping as a whole.

PREPARATION AND SUBMISSION OF APPLICATIONS FOR PARTICIPATION

Applications must:

- be drawn up on plain paper, signed by the legal representative or special proxy of the economic operator and accompanied by a photocopy of a valid identity document of the economic operator and, where appropriate, of the special proxy authorization; in the case of a temporary grouping, the application must be signed by the legal representatives or special proxies of each member of the grouping;
- provide details of the type of business and head office address, fax number and certified e-mail address;
- contain self-certification, in accordance with Presidential Decree 445/00, to the effect that both general and special requirements for participation have been met, as per the attached example.

Applications must be submitted **by 17:30 hours on 5 September 2016** by certified e-mail only to the following PEC (Certified Electronic Post) address: fme.torino@pec.museoegizio.it

This notice was posted on the website of the Fondazione Antichità Museo Egizie di Torino on 9th August 2016.

ATTACHMENTS: **Sample declaration non-existence of reasons for exclusion**

ANNEX 1 - DECLARATION OF POSSESSION OF REQUIREMENTS

SUBJECT: Expression of interest in "the conception and design of a temporary display up to the implementation phase, and of the graphic design elements of the temporary exhibition whose working title is *"Dalle sabbie al museo"* (From the sands to the museum) to include supply, transportation and setting up of the display, multimedia systems and electrical systems, lighting, positioning of exhibits within the showcases and dismantling at the end of the exhibition. CPV: 79930000-2 (Specialty design services)."

Self-certification

(Presidential Decree no. 445 of 28.12.2000)

In order to be considered for the assignment of the contract in question, I, the undersigned

(Name) _____

(Surname) _____

Date of birth _____

Place of birth _____

Address _____

acting in the capacity of:

- legal representative (attached photocopy of a valid identity document)
- special proxy (attached photocopy of the special proxy authorization and a valid identity document)

at company name _____

and aware of the penalties I would incur for false statements and the consequent loss of any benefit previously enjoyed (under Articles 75 and 76 of Presidential Decree 445/2000)

DECLARE

that I meet the following requirements:

I_ Professional competence:

Registration at a Chamber of Commerce or enrolled on a professional or trade register for activities compatible with the service described, in accordance with article 83, paragraph 3, of Legislative Decree no. 50/2016.

II_ General:

No grounds for exclusion under Article 80, paragraph 1, 2, 4 and 5 of Legislative Decree no. 50/2016.

III_ economic and technical capacity:

To have carried out in the three years 2013-2014-2015:

- One or more contracts for the design and construction of temporary exhibitions and/or museum installations using innovative multimedia solutions at nationally and internationally prominent cultural institutions;
- One or more contracts for the supply of equipment for temporary exhibitions for nationally and internationally prominent cultural institutions.

Date _____

Signature (Legal Representative) _____

(enclose a photocopy of a valid identity document)

(for statements made by a special proxy, attach a photocopy of the special proxy authorization and a valid identity document)